

ASSOCIATE SUPERINTENDENT APPROVAL

STATE BOARD MEETING DATE September 22, 2008

SUBJECT: Statewide Framework for Internship Programs for School Leaders

SUBMITTED BY: Jan Amator, Deputy Associate Superintendent, Highly Qualified Professionals Unit

MANAGEMENT TEAM REVIEW: September 4, 2008

BACKGROUND INFORMATION:

The Arizona State Board of Education directed the Arizona Department of Education (ADE), at their April, 2006 meeting, to develop a statewide framework for internship programs for school leaders. ADE convened leadership teams from eight universities that have State Board approved educational leadership preparation program for a two-day work session (June 10-11, 2008) to accomplish the task of drafting a statewide framework.

Appendix A contains the membership for each team.

The facilitated work session incorporated the work and research of the Southern Regional Education Board (SREB) and its *Developing Internship Program for School Leaders* as well as input from the team members. The leadership teams responded to a series of discussion points and questions illuminating how successful internships are structured, implemented and evaluated. ISLLC Standards 2008 developed by the National Policy Board for Education Administration were used to provide guidance to the teams. The ISLLC 2008 standards provide high level guidance and insight about the traits, functions of work, and responsibilities of school and district leaders. Each team was responsible for compiling key points from each discussion and reporting to the entire group. At the conclusion of the 2-day work session, the work of each team was compiled and a Framework drafted for review and comments.

The primary discussion points and basis for the Framework developed are:

1. Qualities of Internship Programs
2. Goal of Internship
3. University and School District Partnership Structure
4. Internship Structure
5. Selection of Interns
6. Competencies for Interns
7. Intern Learning Planner
8. Mentors
9. Program Materials
10. Monitoring and Evaluation

The document was sent to all stakeholders three times for comment. Team leaders unanimously expressed confidence in the document moving forward to the State Board of Education at the August meeting.

This Framework represents a major statewide effort to identify the critical features/condition of quality internship programs and to determine what guidance should be provided to ensure that these features are part of the principal preparation program statewide.

BOARD ACTION REQUESTED: [] INFORMATION [X] ACTION/DESCRIBED BELOW

The State Board approves the Statewide Framework for Internship Programs for School Leaders.

ATTACHMENTS: YES [X] NO []